

# ***School Reimagined***

## **The Cass School District 63 Return to Learn Framework**



***Concord Elementary School  
Cass Junior High School  
Cass School District 63***

**DuPage County, Illinois  
Approved October 20, 2020**

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# I. Superintendent's Message

Dear Cass School District 63 Staff, Students, Parents and Community Members,

While nothing is going to be perfect when trying to educate our children in the COVID-19 pandemic, the cooperation and effort among our teachers, schools, students and parents in Cass School District 63 has been second to none. What I appreciate the most is that our teachers and staff have worked so hard to make remote and now blended instruction successful, our kids and parents have been engaged and active participants in the process, and our school district has worked to provide our full curriculum in the best way that we can. For all that each of you have done to make this successful so far, thank you.

With all of the work and planning that has been done, it is an exciting step to bring our students back to school under the blended plan for parents who choose that option. We have made modifications and changes to help ensure that we do so in a manner that is healthy, safe, and educationally sound for our children, as well as for our teachers and staff.

***The pages that follow comprise School Reimagined: The Cass 63 Return to Learn Framework. While I realize that much of this is not new, I would respectfully ask that all parents read this carefully and pay particularly close attention to the procedures and protocols for the required daily COVID-19 Parent Certification and symptom check, the exclusion guidance and the definition of "close contact" under the guidelines of the Illinois Department of Public Health.***

The overarching and uncompromising theme throughout this framework is the health and safety of our students and staff, and one of the key hallmarks is the flexibility to change and adapt quickly and safely to any situation. The framework has been updated to reflect our transition from fully remote instruction to a blended in-person framework and it will continue to be updated as needed based on health guidance and things we may learn along the way.

We have and will continue to work closely with our local public health officials at the DuPage County Health Department to make sure we are prepared and that we handle any situation properly. We will continue to seek the input, assistance and guidance of our Board of Education and the Return to Learn Committee. We will continue to listen and hear the concerns of our parents and in turn we will continue to communicate with you. And we will continue to listen and respond to our own teachers and staff, because the people who work with children every day have great insight into how to help keep everyone safe.

As always, thank you for your support of our children, staff and schools and never hesitate to contact us with any questions or concerns. We will be here to do whatever it takes to make this unusual school year successful not only for your children, but for you as parents as well.

Sincerely,

*Mark R. Cross*

Superintendent of Schools

## II. School District Contact Information

Contact information for the school district office and each school building is as follows:

### **Cass School District 63**

Mr. Mark R. Cross, Superintendent  
[mcross@cassd63.org](mailto:mcross@cassd63.org)  
8502 Bailey Road, Darien, IL 60561-5333

Mrs. Gayle Wilson, Administrative Assistant  
[gwilson@cassd63.org](mailto:gwilson@cassd63.org)  
331-481-4000

### **Concord Elementary School**

Dr. Laura Anderson, Principal  
[landerson@cassd63.org](mailto:landerson@cassd63.org)  
1019 Concord Place, Darien, IL 60561-5124

Ms. Katie Doyle, Assistant Principal  
[cdoyle@cassd63.org](mailto:cdoyle@cassd63.org)  
331-481-4010

### **Cass Junior High School**

Mrs. Christine Marcinkewicz, Principal  
[cmarcinkewicz@cassd63.org](mailto:cmarcinkewicz@cassd63.org)  
8502 Bailey Road, Darien, IL 60561-5333

Ms. Michelle Roberts, Assistant Principal  
[mroberts@cassd63.org](mailto:mroberts@cassd63.org)  
331-481-4020

## III. Return to Learn Guiding Beliefs and Principles

Following are our beliefs and principles for the Cass School District 63 Return to Learn Framework:

- ✓ The health and safety of our children and staff will always come first.
- ✓ We will reimagine school and be creative in our approach to teaching and learning.
- ✓ We will help our children move forward academically, as well as socially and emotionally.
- ✓ We will provide our students with meaningful and positive educational experiences both in person at school, as well as through remote learning at home.
- ✓ We will continue to offer our children access to not only the core academic areas, but also art, music, physical education and STEM.
- ✓ We will offer as much flexibility and choice as possible for our parents, while following the health guidance with the staff and within the spaces we have available.
- ✓ Every child and adult will follow the current public health guidance at school, as well as the policies as outlined by the school district and within this framework.

## IV. Educational Assurances

While providing high quality instruction and educational services for our students presents countless challenges in the current environment, Cass School District 63 will provide accessibility of remote instruction to all students enrolled in the district, our learning activities will reflect the current Illinois State Learning Standards and we will continue to meet the unique needs of our students in special populations, including English Language Learners, students in special education and students who may be homeless.

It is our intention to make a successful return to all in-person learning for all students, regardless of their background or educational needs, once health conditions allow. Until such time, Cass School District 63 is committed to meeting the needs of all learners, regardless of their background and educational or social and emotional needs.

## V. 2020-21 School District Calendar

The school district will continue to make updates to the [2020-21 Cass School District 63 Calendar](#) (found under the link provided) to reflect in-person attendance schedules. Please make note of the unique schedule for weeks with a Monday holiday, as the normal Monday/Wednesday cohort of students moves to Wednesday/Friday on those weeks.

## VI. Daily Student Attendance Schedules

**Monday-Thursday Attendance Schedules** – Daily schedules on these days are as follows:

Concord (Grades PreK and K)	Concord (Grades 1-4)	Cass (Grades 5-8)
AM 8:00 - 10:45 and PM 12:00 - 2:45	8:00 a.m. - 2:45 p.m.	8:45 a.m. - 3:30 p.m.

**Friday Modified Attendance Schedules** – Fridays are modified in time and format to allow for three hours of live instruction and two hours of independent learning activities, totaling five hours of instruction. Fridays will start at the same times as above and the three hours of live instruction will take place between 8:00 - 12:00 at Concord and between 8:45 - 11:45 at Cass.

**School Improvement Days** – On several Fridays throughout the year, there will be independent learning days without live instruction. Learning activities will be assigned in advance for these days.

## VII. Bus Route Information, Certification and Fees

**Route Information** – The school district is providing transportation as a service to our parents and assigned seating and the wearing of masks will be required when students ride the bus to and from school. While we do our best to space students out on our buses and socially distance as much as possible, we cannot guarantee that students will be six feet apart or more on all of the buses at all times. We know some parents may opt out of having their child ride the bus and the school district will continue to provide contact monitoring and tracing on the buses should this be necessary. This is why the proper wearing of masks is required and our bus drivers will maintain open windows to maximize airflow and circulation whenever possible. Drivers uphold cleaning and sanitizing procedures between bus routes as well. The district will continue to monitor the social distancing and our changes with routes, and any parent questions or concerns are very welcome.

**Daily Parent Certification** – Parents of children riding the bus will complete the [COVID-19 Symptom Paper Certification Form](#) provided under this link, rather than the Electronic COVID-19 Symptom Parent Certification Form that parents must submit for all non-bus riders (see Section X). Assuming the child is free of symptoms and has not been in close contact, this form must be turned in upon boarding the bus each morning. For students scheduled to ride the bus, hard copies will be sent home for parents to complete each morning after they check and certify their child.

**Prorated Bus Fees** – The new 2020-21 fee for utilization of transportation from the start if in-person learning is \$180. The district will prorate by month for partial use during the school year. There will be no bus for morning Encore classes.

The school offices have contacted households regarding pick up and drop off times and locations for students who plan to ride the bus to or from school. Any questions regarding bus routes should be directed to the respective school office.

## VIII. School Lunch Orders and Procedures

The health and safety of our students and staff has been paramount in our planning. As a result, there will not be large numbers of students eating in the cafeterias as we comply with health guidance and social distancing guidelines. Smaller groups of students will eat lunch supervised outside, in an alternative location or in classrooms. Students can bring their own lunch prepared at home, but the district requires that parents avoid sending lunches that contain peanut products.

**Lunch Availability** – School lunches are available for both students attending in-person at school, as well as those participating remotely. This includes lunches at home and school for students participating under the blended framework, as well as those students who are fully remote. Parents participating in the school lunch program should read the following carefully as fully remote student lunches are handled differently than those who participate under blended instruction.

**Weekly Electronic Lunch Ordering for All Students** – All lunch orders for the following week for both in-person and remote students must be placed at one time through a weekly electronic lunch order that is sent out on Thursdays of the previous week. There will be one message that is provided to all parents, with separate links for in-person and remote learning lunch orders. Parents interested in ordering lunches for their children for any days of the following week must respond accordingly. A separate lunch order form must be submitted for each child.

**Orders and Deliveries for Remote Only, Prekindergarten and Kindergarten Students** – Parents of any child who is remote only for any reason and who want lunch delivered home must choose the remote learning lunch order link when it is provided for the following week. This includes prekindergarten and kindergarten students since they attend half days and do not eat lunch at school.

Home deliveries will take place on Mondays for Monday and Tuesday lunches and on Wednesdays for Wednesday, Thursday and Friday lunches. Delivery will take place between 9:00 and 11:00 a.m. and an adult must be available to receive the order or a cooler must be placed on the front porch to place food for proper storage.

**Monday/Wednesday Cohort In School Distribution Days** – For students attending in person on the Monday/Wednesday schedule who would like lunches for any days at home, lunches will be sent home at the end of the day on Monday for Tuesday lunch at home, and at the end of the day on Wednesday for Thursday and Friday lunches at home.

**Tuesday/Thursday Cohort In School Distribution Days** – For students attending in person on the Tuesday/Thursday schedule who would like lunches for any days at home, lunches will be sent home at the end of the day on Tuesday for Wednesday lunch at home, and at the end of the day on Thursday for Friday and Monday lunches at home.

**Safe Handling** – Parents who order lunches for students to bring home will need to retrieve the lunches as soon as students arrive home to make sure they are stored properly and safely.

**Cost** – The Illinois State Board of Education School Nutrition Program has announced that lunches will be provided to all students free of charge for the entire 2020-21 school year.

**Questions Regarding the Lunch Program** – Parents who have any questions about the lunch program, orders or delivery should contact Mrs. Gayle Wilson at [gwilson@casd63.org](mailto:gwilson@casd63.org).

## IX. In-Person Instruction Health Guidelines

According to the Illinois Department of Public Health and the Illinois State Board of Education's Part 3 Joint Transition Guidance for starting the 2020-21 school year (under the Restore Illinois Plan Phase 4 Revitalization), in-person instruction may resume under the following guidelines:

- ✓ Require use of appropriate personal protective equipment (PPE), including face coverings;
- ✓ Prohibit more than 50 individuals from gathering in one space;
- ✓ Require social distancing be observed, as much as possible;
- ✓ Require that schools conduct symptom screenings and temperature checks or require that individuals self-certify that they are free of symptoms before entering school buildings; and
- ✓ Require an increase in school-wide cleaning and disinfection.

## X. Required Daily COVID-19 Parent Certification

**Required Daily Certification Process** – To ensure the safety of our students, staff and families, one of the strict requirements is making certain that everyone at school is free of COVID-19 symptoms, and has not been in close contact with anyone who has tested positive for COVID-19, or is suspected of having COVID-19, starting from two days prior to the onset of their symptoms or, if they are asymptomatic, from two days prior to their positive test date until they are isolated.

Early each morning of in-person attendance at school, the school district will email parents the Electronic COVID-19 Symptom Parent Certification Form link to complete and certify in writing that their child is free of any COVID-19 symptoms and has not had any close contacts as explained below prior to entering a school district building. The electronic certification is strongly preferred, with the exception of students who ride the bus to school. Parents of bus riders will complete the paper certification form as explained under Section VII.

**Daily Certification Requirements and Symptoms** – As part of this important safety protocol, parents will need to comply with the following on each day of in-person attendance:

- ✓ Certify on each morning the absence of all related and listed symptoms for each child prior to him or her entering a school district bus or building.
- ✓ Agree to not send a child to school with any of the following symptoms, or if he or she has been in close contact as described above.
- ✓ Understand that school staff will symptom check each child who is not pre-certified, will check students additionally as needed and will monitor all children for symptoms throughout the day.
- ✓ Understand that in addition to parent certification, the district will enact protocols and contact parents for child pick up immediately if any of the following symptoms are exhibited:

Shortness of breath

Muscle or body aches

Fatigue from an unknown cause

Abdominal pain from an unknown cause

New congestion or runny nose\*\*\*

New onset of a moderate to severe headache\*\*\*

Sore throat

Diarrhea

Nausea or vomiting

New cough\*\*\*

New loss of sense of taste or smell\*\*\*

Temperature of 100.4° Fahrenheit or greater

\*\*\*These symptoms do not need to be indicated IF they are previously existing symptoms AND can be attributed to allergies or another pre-existing condition.

**No Fever Reducing Medication Requirement** – Regarding fevers, the school district will follow the current policy that students are fever free without assistance from medication for 24 hours before returning to school. Under no circumstances should parents provide their children with Tylenol or other medications to reduce a fever for the purposes of sending their child to school.

## **XI. Close Contact Definition**

According to the Illinois Department of Public Health, a “close contact” is anyone (with or without a face covering) who was within 6 feet of a confirmed case of COVID-19 (with or without a face covering), for at least 15 minutes throughout the course of a day. The period of close contact begins two calendar days before the onset of symptoms (for a symptomatic person) or two calendar days before the positive sample was obtained (for an asymptomatic person). If the case was symptomatic, persons with briefer periods of exposure may also be considered contacts.

## **XII. IDPH Exclusion Guidance, Testing and FAQs**

**Exclusion Guidance** – As part of our health and safety protocols, Cass School District 63 works under the [Illinois Department of Public Health Exclusion Guidance](#) and in consultation with the DuPage County Health Department. Parents should familiarize themselves with the various scenarios on this chart, including close contacts with other people outside or inside of school, symptoms with and without a negative test or an alternative diagnosis, and also for an asymptomatic person who is a close contact to a confirmed or probable COVID-19 case.

**COVID Testing** – IDPH states that medical evaluations and RT-PCR tests are strongly recommended for ALL close contacts as well as persons with COVID-like symptoms. However, a negative test after a close contact does not allow a return to learning until the 14-day quarantine period is satisfied and the individual is symptom free for at least 24 hours prior to returning.

**Health Department Consultation** – In each case, the superintendent or designee will communicate with the DuPage County Health Department to review the facts of the case, determine any close contacts and to coordinate contact tracing in the event it is necessary. All information will remain confidential and student and family privacy rights will be followed at all times. Parents should be aware that the Family Education Rights and Privacy Act (FERPA) allows the school district to disclose to a public health agency personal identifiable information from student education records without prior written consent.

**IDPH FAQs** – In addition to the chart provided above, IDPH maintains a comprehensive listing of [Frequently Asked Questions \(FAQs\) for Schools](#). This also contains guidance that the school district follows and utilizes to develop procedures and protocols.

## **XIII. Exclusion and Quarantine Protocols**

**Procedures at School** – Students or staff who exhibit COVID-19 symptoms during their screening, who develop such symptoms during the school day, or who have been in close contact within their household with an individual with COVID-19 or is suspected of having COVID-19, shall be separated from others for an assessment and evaluation by a designated staff member.

In the event this is necessary, the following procedures will be followed:

1. A safe location at each school will be designated where students can be assessed and wait to be picked up by the parent.
2. The location will be discreet, so that others may not see the student waiting. Students sent to this location will be supervised at all times.
3. Designated staff members will work to identify individuals with whom the student has had close contact under the definition in the school setting for the two days prior to the onset of symptoms, if any.
4. In all instances, the parent will be called and notified of the situation. Parents will be asked to pick up the child for possible isolation or quarantine at home.

**Quarantine Requirements** – If a student or staff member is required to be excluded from school because they have COVID-19 symptoms, have tested positive for COVID-19, or have had close contact with an individual with or is suspected of having COVID-19, that student or staff member shall be excluded from school for the period of time recommended by public health officials.

**Remote Learning During Quarantine** – The parents of a quarantined student will be provided information regarding full remote learning during the child’s isolation/quarantine period.

## **XIV. Communication and Notification Protocols**

**Close Contacts** – Staff and the parents of students who were in close contact with the isolated/quarantined student will be notified that they were in “close contact” with an individual who has either tested positive for COVID-19, or is suspected of having COVID-19. Parents will also be notified in the event their child exhibits COVID-19 symptoms while at school. The initial contact will require parents to pick up children from school as explained in the previous section.

**Low Risk Exposure Notification** – In compliance with current health guidance and unless otherwise necessary, the school district will provide a low risk exposure notification to parents of students in a particular building. This notification will be in addition to the children or staff who are considered close contacts in which additional notification, precautions and quarantining are required. The low risk exposure notification will provide parents in that building with information regarding a situation, while also maintaining the confidentiality of students and staff.

**General School Community Case and Quarantine Data** – For the greater school community, the district will provide statistical data on the number of individuals who have tested positive for COVID-19 as well as the number quarantined. This will be communicated to the school community on a periodic basis for transparency and awareness.

**Follow Up Communication with Individual Parents** – After the initial contact has been made, the superintendent or designee will consult with the DuPage County Health Department and communicate regarding procedures and timelines with parents of children who are active cases or close contacts. This information will include the procedures for the student’s release to return-to-school at the end of the isolation or quarantine period.

School district staff will communicate with parents during the student’s exclusion from school to obtain updated information about the student’s health condition and needs. The principals, assistant principals and the child’s teachers will communicate regarding day to day issues and educational needs for remote learning while under quarantine.

## **XV. Voluntary Parent Communication**

In addition to the requirements of the daily COVID-19 parent certification, the school district requires that parents self-report any COVID-19 symptoms, exposures, and positive test results to the school district staff immediately.

**Family Travel and Social Interactions** – Parents are encouraged to use their best judgment and voluntarily self-quarantine their child and family if there is any chance that there could have been exposure in a social situation, with unknown contacts or any travel to higher risk locations. The remote option will always be available to provide seamless instruction while the child is at home while parents watch for symptoms and consider testing.

## **XVI. Social Distancing and Mask Requirements**

Following the guidelines of social distancing as much as possible for students and staff is not something on which our school district is willing to compromise. To assist in keeping everyone at school safe, social distancing guidelines will be in effect at all times for both students and staff.

The proper wearing of face masks covering the nose and mouth will be required of all students and staff while at school, on school grounds, at bus stops and on buses. While the school district will maintain an inventory of disposable masks, we are asking parents to provide multiple personal masks for their child, preferably in sealed plastic bags for the masks not being worn at the time. Mask breaks will be provided for students during the day as much as possible when conditions and social distancing allow the staff to make this decision.

## **XVII. Proper Handwashing**

Proper handwashing and sanitizing, particularly before lunch, but also at other times throughout the day, will be a critical component of the routines with students at school.

## **XVIII. Personal Protective Equipment**

In addition to the mask and handwashing requirements of both students and staff, the school district has built an inventory of personal protective equipment for staff including disposable masks, gloves, wipes and sanitizer to be used periodically throughout the day. In addition to these items, the district has provided two mobile plexiglass shields for each classroom. Additionally, plexiglass shields have been installed in school offices. The district has also provided clear face shields for staff use in the event this is necessary to protect students or staff, as well as additional personal protective equipment for custodial staff charged with cleaning and sanitizing.

## **XIX. Cleaning and Disinfecting**

Cleaning and disinfecting procedures in compliance with current health guidance are in effect. Every classroom has been provided with FDA approved hand sanitizers and wipes and planning meetings are periodically held with custodial staff. The school district will continue to address allergy needs of individual students as well.

## **XX. Blended Full Day Framework**

Under the Cass School District 63 Return to Learn Framework, students who attend school will do so under a blended approach that is 60 percent remote learning and 40 percent in-person learning.

The 40 percent in-person learning will take place for a cohort of students who attend school in-person full days on Mondays and Wednesdays and the second cohort of students will attend on Tuesdays and Thursdays. On the alternate two days for each cohort as well as all Fridays (with a several exceptions as noted), students will be provided with remote instruction. Current exceptions to this plan include prekindergarten and kindergarten, which will include half day cohorts of students who attend school in-person four days per week.

We believe that this approach has several key advantages, including the following:

1. Students will attend school in cohorts with half of their peers, thereby reducing infection risk by half before any other precautions are implemented.
2. The smaller class sizes will allow our students and staff to maximize social distancing.
3. In most cases, students will not share desks, bus seats, equipment, etc. on the same day.
4. Educationally, our children will have the opportunity to be at school with their teachers for a full day in a healthy and safe environment, while also allowing for more robust remote learning on the alternative days when students are at home.
5. Full days of in school instruction with half of our students present will also allow our students to participate in art, music, physical education, and other curricular areas that we deem to be critical to the academic, social and emotional growth of our students.
6. This framework will allow the district to bring our students back full time if the health data at the time supports this action. Likewise, this framework will also easily allow for a smooth transition to full remote learning if this becomes necessary for any reason.

We believe that having children at school with their teachers is the best path to academic, social and emotional growth. Having said that, there can be no compromising the health and safety of our staff and students. This is why we feel it is best in our particular school district to take a more cautious approach by limiting the number of students in the buildings on a daily basis and avoiding having all students in our schools on the same day. Furthermore, we believe that having a smaller number of students at a time will allow for better management of the children physically present, minimize any potential risk and to socially distance as much as possible in our particular setting.

Additionally, the blended full day framework was strongly supported by parents in our recent survey. Approximately 82 percent of parents preferred a return to either full in-person learning or a blended option that includes both in-person and remote learning. When offered the option of attending school under a blended approach, 61 percent of parents preferred full days of attendance on certain days of the week, versus 39 percent who preferred half days.

## **XXI. Blended Cohort Schedules**

The school district provided our parents with choices on which days their child attends school in-person under the blended full day framework: (1) Flexible with no preference, (2) Monday/Wednesday, or (3) Tuesday/Thursday. The survey also provided parents the option to select supporting their children at home with all remote learning with the understanding that this is a commitment through the first trimester. As much as possible within the health guidelines, the school district accommodated these requests even though some modifications were necessary.

## **XXII. Fully Remote Learning Framework**

As much as possible, the school district is providing the full curriculum through robust remote instruction including synchronous (live classroom instruction), but certainly asynchronous remote learning activities as well. Our goal is to have the remote educational experience mirror the live classroom instruction as much as possible.

When students are allowed at school under the blended, full day framework, parents still always have the option for full remote instruction during the COVID-19 pandemic. This will remain an option for parents to choose if they feel that there is a health or safety concern, or if it is simply a personal preference. Our survey results indicated that 18 percent would prefer this option, but there is no limitation on how many parents can choose the fully remote learning option and parents can opt in to remote learning at any time.

## **XXIII. Fully Remote Learning Election Timelines**

Once parents have elected for their child to participate in full remote instruction, this is a commitment until the start of the second trimester, which begins on Monday, November 30. In late October, the school district will provide parents of fully remote students the option of returning to the blended full day framework for the second trimester. The deadline for this decision will be Thursday, November 5.

This will be a commitment until the end of the second trimester, which is Friday, March 5. The school district will communicate timelines regarding the option to return to the blended full day framework for third trimester.

As a reminder, parents can opt into fully remote learning at any time. Also, the above timelines do not apply in the event students would have to quarantine. Students who are absent from school for any reason are encouraged to participate in remote instruction, but if forced to do so due to a health requirement will be allowed to return once the time of quarantine has ended and all requirements are met.

## **XXIV. Remote Instruction Learning Platforms**

The school district has the technology and capacity to do this well and has invested in the full version of the technology platforms utilized. This allows for safety and controls that will be very helpful to both our students and staff.

**Grades PreK and Kindergarten** – PreK students use the Seesaw website that is loaded on their Chromebook for the remote learning platform. Zoom links for daily meetings will be posted on Seesaw and parents can find tutorials and support using the Seesaw website.

Kindergarten students access the daily schedules of activities and Zoom links through Google Classroom and complete the independent activities through Seesaw. Students access Seesaw by clicking on links in the Google Classroom daily schedule document.

**Grades 1 Through 8** – Students in grades 1 through 8 will use Zoom and Google Classroom for their primary remote learning platforms. For Zoom, students are expected to log in with their first and last name for the display. Google Classroom setup will be facilitated by teachers and each teacher will communicate how this will be done for each class.

Teachers at all levels may use other applications or web-based platforms to enhance the teaching and learning process as well. Please direct any questions to the child’s teacher or principal.

## **XXV. Remote Teaching and Learning Principles**

Every effort has been made to provide an excellent remote teaching and learning experience for our students. Our teachers will continue to make modifications and improvements whenever possible to make remote learning successful. Following are the key principles of our plan:

- ✓ Daily attendance will be taken.
- ✓ Both live and independent teaching and learning activities will be provided through online platforms totaling at least five hours of instruction daily.
- ✓ Daily instruction will be provided in all subjects and on a normal school schedule, including art, music, physical education and special education.
- ✓ Teaching and learning activities will be age and grade-level appropriate.
- ✓ Regular assessment, feedback and grading will be provided.
- ✓ Academic integrity and online etiquette will be expected of both students and parents.
- ✓ Interventions, social work, counseling, assistance for English Language Learners and other services will be provided as appropriate.
- ✓ As much as possible and whenever feasible, virtual extracurricular activities and clubs will be available to students who are interested.
- ✓ Teachers and staff will be on site and in their classrooms throughout the day to provide the most robust and meaningful remote teaching and learning experience for our students.
- ✓ School offices are open and a phone call or email away to assist you and your child.

## **XXVI. Remote Expectations for Students and Parents**

As referenced in the Remote Teaching and Learning Principles above, academic integrity and online etiquette will be expected of both students and parents, as well as our staff at school. Along these lines, please be aware of the following Remote Expectations for Students and Parents:

- ✓ Students will log in with their first and last name prepared and ready to participate.
- ✓ Students will be respectful to their fellow students and their teachers.
- ✓ Students will follow all applicable school and classroom expectations.
- ✓ Students will participate in remote learning activities, discussions, any group activities and various learning tasks throughout the day.
- ✓ Students and parents will not photograph or record any other student or staff, while also adhering to all district technology acceptable use policies in place for in-person learning.
- ✓ Students will use cameras, video, microphones and online features appropriately.
- ✓ As much as possible, students will utilize a learning space that is available during the school day that is free from distractions and appropriate for learning.

## **XXVII. Mindfulness with Screen Time**

The school district recognizes the importance of brain breaks, as well as the effect of extended screen time on children. As plans have been developed, schedules were intentionally created with times of the school day to include mindfulness activities, stretch breaks and academic work that is to be completed "off screen". The district's intention is to maintain the engagement of our students throughout the school day, but that engagement will not always involve direct screen time.

## **XXVIII. Attendance and Grading**

The 2020-21 school year will include daily attendance and grades for both in-person as well as on remote instruction school days. Attendance will be taken at scheduled times and grades also recorded for students who are fully remote.

## **XXIX. Internet and Technology Access**

Any parents of families who have any difficulty obtaining access to the Internet or technology from home for remote learning activities should contact the school offices to see if the school district is able to assist.

## **XXX. References**

Following are several of the references, links and resources utilized in the development of the *School Reimagined Cass 63 Return to Learn Framework*.

### **IDPH/ISBE Exclusion Guidance**

[www.isbe.net/Documents/IDPH-COVID19-Exclusion-Decison-Tree.pdf](http://www.isbe.net/Documents/IDPH-COVID19-Exclusion-Decison-Tree.pdf)

### **IDPH and IDBE Health Guidance for Schools FAQs**

<https://www.isbe.net/Documents/IDPH-School-FAQs.pdf>

### **Stay Safe DuPage Return to School Framework**

[www.dupagehealth.org/DocumentCenter/View/3541/COVID-19-Return-to-School-Framework-8-28](http://www.dupagehealth.org/DocumentCenter/View/3541/COVID-19-Return-to-School-Framework-8-28)

### **DuPage County Health Department Dashboard**

[www.dupagehealth.org/610/DuPage-County-COVID-19-Dashboard](http://www.dupagehealth.org/610/DuPage-County-COVID-19-Dashboard)

### **Restore Illinois Plan**

<https://coronavirus.illinois.gov/s/restore-illinois-introduction>

### **IDPH and ISBE Part 3 Joint Transition Guidance – Starting the 2020-21 School Year**

[www.isbe.net/Documents/Part-3-Transition-Planning-Phase-4.pdf](http://www.isbe.net/Documents/Part-3-Transition-Planning-Phase-4.pdf)

### **ISBE Part 3 Joint Transition Guidance – Starting the 2020-21 School Year FAQs**

[www.isbe.net/Documents/FAQ-Part-3-Transition-Guidance.pdf](http://www.isbe.net/Documents/FAQ-Part-3-Transition-Guidance.pdf)

### **ISBE Fall 2020 Learning Recommendations**

[www.isbe.net/Documents/Fall-2020-Learning-Rec.pdf](http://www.isbe.net/Documents/Fall-2020-Learning-Rec.pdf)

### **Centers for Disease Control and Prevention – Considerations for Schools**

[www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html](http://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html)